Getting your track ready for mixing or mastering

1. Organize the title of your project folder before submissions. This includes naming your multi tracks with your First and last name with project name Bpm and Key, instrument name.
Examples
(First and last name) - (Project name)
(BPM)/(KEY)(Name of instrument)
John Doe-Night Sky-128bpm- Cmaj Bass multi track
Apply this to every multitrack in the project folder

2.   Make sure the track or audio/multi tracks are properly recorded and edited.

3.   Consolidate all tracks to ensure saved arrangements

4.   All midi need to be exported to an audio wav format.

5.   Include your rough mix as an audio file with your project folder. This will help guide your engineer in the same direction that you wanted.

6.   Bring all faders back to 0. This ensures that the stems will be the same audio level once imported into a mixing session.

7.   Remove any and all Static Noise, Pops or clicks.

8.   Make sure audio wav files are the same bit depth and same sample rate.

9.   Bounce or export your session to your project folder. Name your project folder like the following Example
[John Doe/Mix/master Project]
[John Doe/Mix/Project]
[John Doe/Master Project]

10. Organize your project folder before submissions as seen on point #1

11. Lastly write a word document describing your project and tell us what you are looking to capture in the end result and put this in your project folder.
This will help us get an accurate idea of how you want your mix or final master to sound like. Communication with your engineer is paramount when capturing your end results.

If you have a reference track attach that too. (1-2 Reference Tracks) with link or audio wav file.